



**TERMS OF REFERENCE (TORS) FOR THE EVALUATION OF THE ECONOMIC JUSTICE PROGRAMME
FUNDED PROJECT TO CONSUMER INTERNATIONAL (CI) – The ‘Strengthening Consumer
Protection for Social and Economic Justice’ project**

The Open Society Initiative of Southern Africa (OSISA) is a regional foundation that is part of a global network of the Open Society Foundations. Established in 1997, and based in Johannesburg, OSISA seeks to build vibrant and tolerant democracies, whose governments are accountable to their people. To achieve this, OSISA seeks to support people to influence public policies that assure greater fairness in political, legal, economic, social and cultural systems, and safeguard fundamental rights with a particular focus on marginalized groups. The pursuit of open society ideals underpins the work undertaken across each of the ten countries in which OSISA works: Angola, Botswana, DRC, Lesotho, Malawi, Mozambique, Namibia, Swaziland, Zambia and Zimbabwe.

1. PURPOSE AND JUSTIFICATION OF THE EVALUATION

OSISA provided grant funding to CI in line with the Economic Justice Programme’s mission which aims at contributing towards social justice in the countries of the region, for purposes of advocating for, monitoring, universal citizen access to socio- economic rights and human development needs.

According to OSISA's practices, projects and programmes’ initiatives shall undergo an evaluation at specific agreed upon time. The proposed evaluation will focus on the following aspects:

- I. To evaluate the extent to which project funding to CI has achieved the planned objectives;
- II. To assess the extent to which CI’s programme design sustainably and consistently factored in recommendations from previous evaluations;
- III. To analyse the extent to which the organisational and operational structures between CI and partners effectively and efficiently support project implementation and sustainably support the partnership;
- IV. To assess CI’s current monitoring and evaluation strategies and their impact on continuous assessment of the projects operations of CI and the partnership with the national outfits;

- V. Identify lessons learnt and provide recommendations on how the lessons can be deployed towards the continuous development of the organisation and the partnership between CI and the national outfits.

2. METHODOLOGY

The evaluation shall be a combination of desk research, telephonic interviews and in-person interviews and where necessary projects' sites visits.

OSISA will compile a file of the necessary background reading for the evaluator.

The evaluator(s) will develop a methodology (including a questionnaire tool that will be used for the telephone and in person interviews), evaluation work plan, evaluation timeframe and present these to OSISA for comments before the implementation phase.

The evaluator(s) will arrange meetings and telephone interviews and will conduct these. The lists of persons to be interviewed will be agreed with OSISA.

The evaluator will provide a draft report to OSISA. The draft report will also be provided to CI for their comments. OSISA will reserve the right to attach their comments to the final report or to request the evaluator to incorporate them in the final report. After receiving comments from OSISA the evaluator will compile the final report.

3. TIME FRAME AND REPORT STRUCTURE

An estimated timeframe of 14 days is envisaged as follows:

- 1 day - Briefing with OSISA to agree on methodology and sampling.
- 2 days –Review of documents related to the evaluation and operation of CI
- 3 days - Conduct the interviews
- 2 days - Report writing
- 1day - Presentation of draft report to OSISA and discussion
- 2days - finalizing report
- 3 extra days provided for but may not all be utilised.

4. DELIVERABLES

The main deliverables expected from the evaluator(s) will be the final report structured as follows:

- Be analytical in nature (both quantitative and qualitative);

- Be structured around issues and related findings/lessons learnt: focus on projects' outcome (intended and unintended), the partnership structure; contribute to general knowledge in the area of the intervention of the project being evaluated;
- Include conclusions;
- Include recommendations.

5. COMPOSITION AND QUALIFICATIONS OF THE EVALUATOR

It is expected that the evaluation will be undertaken by an expert with the following qualifications and experience:

- Minimum of a Bachelors' Degree in Social Sciences or Business Administration;
- Not less than 5 years' experience in the monitoring and evaluation of projects and programmes;
- Not less than 5 years' experience in project cycle management in the non-profit sector;
- Sound understanding of the regional socio-economic environment;
- Knowledge of and experience with the rights based approach to development; and
- Fluency in English.

6. APPLICATION PROCEDURE

Interested applicants are requested to submit their applications including a cover letter detailing their understanding of the scope of the assignment, a budget, curriculum vitae and a sample report of at least one previous evaluation undertaken by 18 November 2013 to the following email addresses:

MimiK@osisa.org **AND** MasegoM@osisa.org **AND** TheoK@osisa.org